

ECO BICESTER STRATEGIC DELIVERY BOARD - NOTES – 23 OCTOBER 2014

MEETING: Eco Bicester Strategic Delivery Board		Board Members:		
DATE AND TIME: 23 October 2014 at 2pm		Cllr Barry Wood (CDC) (Chairman)	Sally Coble (Environment Agency)	
VENUE: John Paul II Centre, Causeway, Bicester, OX26 6AW		Cllr Ian Hudspeth (OCC)	Ben Jackson (Bicester Chamber of Commerce)	
Completed by: Sue Cavalier		Cllr Hilary Hibbert Biles (OCC)	Adrian Shooter (Bicester Vision)	
		Cllr Michael Waine (OCC)	NHS Clinical Commissioning Group rep	
		Cllr Richard Mould (BTC)	David Warburton (HCA)	
		Cllr Rose Stratford (BTC)		
		Cllr Lynn Pratt (BTC)		
		Cllr Norman Bolster (CDC)		
		Cllr Michael Gibbard (CDC)		
		Karen Curtin		
	TOPIC	PURPOSE	RESP.	
1.	Apologies	Adrian Shooter - Placi O'Neill-Espejo attending as rep David Warburton - Alastair McChesney attending as rep Cllr Waine – Cllr Lawrie Stratford attending as rep Sally Coble – Lesley Tims attending as rep	Sue Cavalier	
2.	Notes of previous meeting and matters arising	The Board agreed the notes of 24 July 2014 with the following update: Page 6, item 11 – sustainable transport update - work not yet completed and will be bought to the next meeting.		
3.	Eco Bicester One Shared Vision Steering Group report	Karen Curtin gave a presentation updating Board members on development across the town in accordance with the Action Plan and One Shared Vision. Action: presentation to be circulated. Going forward, some of the tasks previously covered by the Eco Bicester Strategic Delivery Board (SDB) will now transfer to the One Shared Vision Steering Group (OSVSG). Members of the OSVSG will be tasked with responsibility for individual projects. The SDB will be a showcase for projects and developments in Bicester along with receiving overviews of the ongoing projects; financial monitoring statement; risk log; and a new dashboard document based on Action Plan items to be delivered.	Sue Cavalier	

ECO BICESTER STRATEGIC DELIVERY BOARD - NOTES – 23 OCTOBER 2014

		The Board noted the update.		
4.	NW Bicester Steering Group report	<p>Jenny Barker presented the report which sets out the progress on development at NW Bicester.</p> <p>Exemplar - roadworks completed on the southern access; and the traffic control at the roundabout has now been removed. Works continuing on the northern access which will form the construction access. First completion on homes expected mid 2015. An application has since been received for the on-site show home complex.</p> <p>Gerry Walker, A2Dominion, updated - progress going well with the show home complex expected to be completed early Spring. Building of homes has started on site.</p> <p>Masterplanning – Masterplan application submitted May 2014 and this is being used as the basis of a Supplementary Planning Document (SPD) being written by the Eco Bicester Project Team and due to go to Cherwell District Council's Executive for approval on 3 November.</p> <p>Further applications received – two outline applications submitted by A2Dominion; and a further outline application submitted by Albion Land. All applications are currently subject to consultation and review:</p> <ul style="list-style-type: none"> • 14/01384/OUT – submitted by A2Dominion • 14/01641/OUT – submitted by A2Dominion • 14/01675/OUT – submitted by Albion Land <p>P3 Eco have also undertaken consultation on proposals for Himley Farm and Graham Johnson from P3 Eco updated the Board as follows:</p> <p>The October consultation event was well attended along with good responses received on the website. Comments received expressed reservations on the commercial land proposed for the connecting site. Application submission due end November.</p>		

ECO BICESTER STRATEGIC DELIVERY BOARD - NOTES – 23 OCTOBER 2014

		The Chairman and Board noted the progress on the delivery of development at NW Bicester.		
5.	Eco Bicester Project update	<p>Gabi Kaiser updated the Board on the following projects:</p> <p>Eco Bicester demonstration projects – a partnership with Oxford Brookes University, Environmental Information Exchange for energy audit assessments of churches and community halls. The Catholic Church and Methodist Church have signed up for audits to be carried out.</p> <p>Eco outreach campaigns – Disruptive Innovation Festival which promotes the circular economy. Presentation to be given by Banbury and Bicester College students at the end of this Board meeting on their projects.</p> <p>Heat network funding – Ramboll, a Danish/UK company, appointed to carry out a technical and commercial feasibility study to connect energy from waste from Ardley to NW Bicester and Bicester town. Member/officer update briefing proposed for the next SDB meeting in January 2015.</p> <p>Community solar scheme – have commissioned the Low Carbon Hub (LCH) to investigate the grid constraints in Bicester along with the possibility of a micro grid. Study funded by Cherwell District Council (CDC) and Oxfordshire County Council (OCC) and results expected in January 2015. A working group has been set up with the LCH, Oxford Brookes University, Siemens, Eco Bicester Project Team and BioRegional.</p> <p>Planning Award – NW Bicester as an exemplar development shortlisted for planning for housing growth. Submitted jointly by A2Dominion and the Eco Bicester Project Team. Winner to be announced 18 November 2014.</p> <p>The Board noted the content of the report.</p>		
6.	NW Bicester Primary School Update	<p>Barbara Chillman, Oxfordshire County Council (OCC) presented the report which sets out the progress made towards the delivery of the Phase 1 Primary school.</p> <p>The allocated site has now been transferred to Oxfordshire County Council by the developer. A strong sponsor is also in place and approved by the Department for</p>		

ECO BICESTER STRATEGIC DELIVERY BOARD - NOTES – 23 OCTOBER 2014

		<p>Education.</p> <p>In light of changing circumstances, it has been recommended that the opening date should be changed to September 2016 due to the following highlighted points:</p> <ul style="list-style-type: none"> revised expectations of housing occupations – the risk that there would be no potential pupils to attend the school; the build start for temporary accommodation planned at St Edburg's School has been delayed. A meeting has been arranged with the developers to discuss the temporary building at St Edburg's School. <p>OCC acknowledged the organisational and transport issues to move pupils elsewhere. Stakeholder meetings to be arranged to update all parties.</p> <p>The Board noted the report.</p>		
7.	NW Bicester Employment and Skills update	<p>Caroline Clapson presented the report which updates the Board on progress towards the delivery of the outcomes contained in the Employment and Training Management Plan (ETMP) for Phase 1 of NW Bicester as follows.</p> <p>The S106 Agreement stipulates that the developer, A2Dominion, is to submit an ETMP for approval by CDC and that once approved, should comply fully with its requirements. The report also indicates the emerging proposal being worked on with partners on a sustained approach to apprenticeships which creates a scheme that is easy for developers to sign up to. This scheme has been created by A2Dominion and will support future growth. If successful to the NW Bicester development it will be rolled out across the District.</p> <p>Louise Caves, A2Dominion, updated the Board as detailed in Appendix 7A.</p> <p>The Board noted the excellent opportunities provided by the ETMP to local businesses along with apprenticeships which were part of the original aspirations.</p> <p>Clarification sought on supporting local businesses via the business portal. A2Dominion advised that the portal has a 50 mile radius and local businesses. Companies registered on the portal are contacted as and when appropriate opportunities arise to tender for work on the development.</p>		

ECO BICESTER STRATEGIC DELIVERY BOARD - NOTES – 23 OCTOBER 2014

		The Board noted the report.		
8.	Risk Log	Jenny Barker presented the risk log. Bold type denotes updates. No change to risk statuses. The Board noted the report.		
9.	Financial Monitoring Statement	Karen Curtin presented the financial monitoring statement and advised the Board that a report would be submitted to Cherwell District Council's Executive on the eco town grant funding position and that the financial monitoring statement would be included as an Appendix. The report highlights the maximised use of the eco town grant funding; investment from partners and funding committed for projects. The Executive report can be found on the Council's website at http://modgov.cherwell.gov.uk/ieListDocuments.aspx?CId=115&MIId=2554&Ver=4		
10.	Action Plan (Forward Plan) update for 2015	The Board noted the content of the Action Plan.		
11.	Press release summary and agreed Communication Messages	The Board noted the press releases issued to date. Key communication messages agreed as follows: <ul style="list-style-type: none"> NW Bicester Employment and Skills – increased employment and apprenticeship opportunities Disruptive Innovation Festival 		
12.	Disruptive Innovation Festival	Jenny Barker introduced Lisa Rawlings, Director Business Growth and Curriculum Design at Banbury and Bicester College. Lisa Rawlings presented a powerpoint presentation which explained the Disruptive Innovation Festival (DIF) in connection with the Banbury and Bicester College and how the students worked with the principles of the circular economy to create their projects. Action: Banbury and Bicester College presentation to be circulated with the notes of the meeting.	Sue Cavalier	

ECO BICESTER STRATEGIC DELIVERY BOARD - NOTES – 23 OCTOBER 2014

13.	Date of next meetings	2015 dates: 22 Jan at 12pm; May - to be advised; 23 July at 2pm start; 8 Oct at 2pm start Venue: John Paul II Community Centre, Bicester		
-----	-----------------------	--	--	--